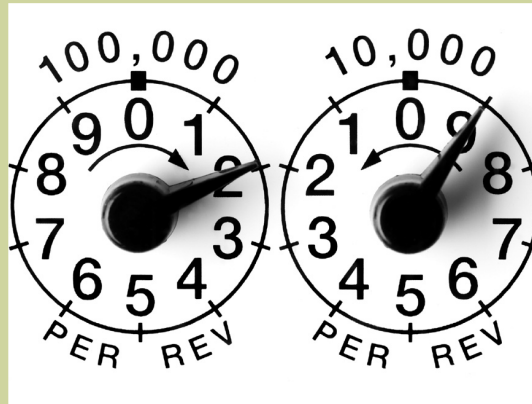


Federal Supply Service

Authorized Federal Supply Schedule Price List

# General Services Administration



## GSA Schedule 00CORP: Consolidated Schedule

Contract Number: GS-00F-006AA  
Effective through February 9, 2016

Business Size: Large

SINs: 811-006 & C811-006, Facilities Maintenance & Management Consulting  
(including Smart Building Consulting Services)  
871-2 & C871-2, Concept Development and Requirements Analysis  
871-206 & C871-206, Building Commissioning Services  
871-207 & C871-207, Energy Audit Services  
871-210 & C871-210, Water Conservation Services

### SSOE, Inc., d.b.a. SSOE Group

1001 Madison Avenue  
Toledo, OH 43604  
419.255.3830  
[www.ssoe.com](http://www.ssoe.com)

Pricelist current through Modification PS-1 (Effective Date: October 1, 2012)

On-line access to contact ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu driven database system. The INTERNET address for GSA Advantage! is: <http://www.gsaadvantage.gov>.

**making clients successful** by saving them time, trouble, and money



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# COMPANY OVERVIEW



## About SSOE

SSOE Group is an international engineering, procurement, and construction management (EPCM) firm ranked among the largest engineering and architecture firms (Building Design + Construction). Founded in 1948, we have grown to more than 20 offices across the U.S. and have completed projects in all 50 states. Our highly dedicated and experienced staff of multi-discipline and LEED® accredited professionals are focused on continually improving quality and adding value to our clients.

SSOE has earned a solid reputation providing architecture, engineering, procurement, and construction management solutions to many Federal Government agencies and departments, and to clients in the healthcare, automotive, science and technology, energy, chemical, food and beverage, glass, and consumer products industries. SSOE provides services for many of the executive departments and independent agencies of the Federal Government. Our successful track record of serving these diverse markets and clients is due to our overall capabilities, breadth of services, and flexible project approach.

Our high rankings nationally in the design of green industrial and manufacturing facilities and solar generation attest to our expertise in power and energy. Starting with assessments and audits through project planning, design, and construction we help meet goals for reducing energy consumption and greenhouse gases as well as utilizing renewable materials to create more sustainable facilities.

## Commissioning

SSOE's dedicated team of commissioning professionals bring facilities, systems, processes, and manufacturing operations to full potential. We assist owners in proactively documenting quality assurance and quality control activities. Our commissioning tools ensure owner requirements are reflected in design documents and are tracked throughout construction so that installation, start-up, and performance objectives are achieved. This allows our clients to implement effective operations strategies. SSOE's expertise includes commissioning/start-up management and planning; validation; acceptance testing; document development; lock-out/tag-out; and developing training plans, documents, and management.

## Smart Building Consulting

SSOE's specialized team of data-fire-security (D/F/S) system professionals deliver comprehensive consultation services related to program development, planning and design of building systems and technology for life safety; telecommunications; security; energy and environmental control; HVAC; building envelope; access control; cabling infrastructure/wireless; VOIP; video distribution; video surveillance; and data networks.

## Energy Management and Water Conservation

SSOE's energy professionals understand the technical challenges, financial problems, and opportunities that organizations experience in today's energy environment. From identifying efficiency improvements to reduce your energy and water use, to exploring alternative energy solutions, SSOE offers wide range of services.

Our goal is to maximize your energy efficiency and performance while lowering your operating costs. We accomplish this by analyzing and integrating energy strategies into the architectural, mechanical, and electrical systems of your facility. SSOE utilizes the latest tools for energy management and conservation assessments and planning. Our professionals not only provide solutions, but actively seek out cost saving opportunities. Energy management services include:

# COMPANY OVERVIEW

## **Energy Audits**

SSOE examines existing conditions of a facility, including building envelope (walls, glazing, insulation, roof, etc.), mechanical and electrical systems, and controls. A computer model of the facility is created to match the existing usage data and validate assumptions.

From the model, alternatives are identified that will reduce the unit cost of the purchased energy and the amount of energy consumed. Our professionals identify ways to improve energy efficiency and recover energy where feasible. These cost improvements are input into the model to determine interactive savings.

## **Energy Studies / Analyses**

SSOE develops energy savings/management concepts, solutions, and economics to determine the rate of return or total life cycle costs for proposed energy saving measures.

## **Value Engineering**

Value Engineering is an evaluation technique used to achieve the most value for each dollar spent. It may be used to evaluate and compare alternatives based on value measures such as initial cost, product/system performance, maintenance cost, replacement cost, and/or aesthetic values.

## **Life Cycle Costing**

SSOE provides Life Cycle Costing, which is the process of analyzing operating costs over the life of a product or system. Alternatives can be prepared, taking into account all costs of owning and operating a particular product or system.

## **System Replacement and Maintenance Upgrades**

Based on life cycle costing, SSOE will upgrade or replace older, less efficient systems designed, and installed when energy costs were lower to increase efficiency.

## **Cogeneration**

Co-generation is the on-site production of electricity with simultaneous utilization of the waste heat from the generation process as an energy source for thermal processes and loads. The objective is to level off electric demand during peak usage periods, thus lowering electricity charges.

## **Thermal Storage**

SSOE provides analysis of heat storage systems ranging from closed loop heat pumps to chilled water and ice storage. Through this data, clients may realize reductions in initial costs and equipment operating costs on major systems.

## **Energy Recovery**

SSOE provides energy recovery design services to recover waste heat through a sophisticated system, then transferring it to another process. This process converts otherwise wasted energy for another use.

## **Passive and Active Solar Design**

Solar design uses the sun's energy to supplement or replace artificially generated energy sources. Options include building orientation and construction, optimal window usage for day lighting, and thermal storage. Passive solar design can reduce energy costs by utilizing natural energy from the sun. SSOE is also involved with design and application of photovoltaic roofs.

# COMPANY OVERVIEW

## **Lighting Analyses**

SSOE provides analyses of light sources, fixtures, lamps, and ballasts for optimal energy usage and user comfort in order to reduce energy costs through efficient use.

## **Energy Management/Control Systems**

SSOE develops energy management control systems ranging in size from simple single building systems to fully integrated Direct Digital Control (DDC) systems. Energy management experience also includes networks serving multiple buildings, telecommunications, and/or satellite systems. Our energy management/control design provides optimal performance for all energy-using systems in a building or a complex of buildings.

## **Facility Equipment Management Systems (FMS)**

FMS is a distributed network of stand-alone controllers that are independent of supervisory computers for any operation. Our FMS services assist in optimizing system performance by providing controls monitoring and energy management of building equipment maintenance and repair schedules.

# ADVANTAGES

Do you need a quick, convenient, and cost-effective way to order services from SSOE? Using our GSA Schedule contract provides an excellent solution. GSA Schedule contracts offer the following advantages:

**Dramatic time savings.** You can typically complete the purchasing process very quickly—often within weeks.

**Minimal administrative burden.** When you place an order with a GSA contractor, the order will be considered to have been placed using “full and open competition.”

- You are not required to synopsise the requirement ahead of time in FedBizOpps. You are typically required to synopsise the award of the task order only if it is funded by the American Recovery and Reinvestment Act (in which case a synopsis “for information purposes only” is required).
- GSA has already determined that prices offered by GSA contractors are “fair and reasonable.”

**No dollar limits** on task orders.

**Flexibility.** For example, you can set up a “Blanket Purchase Agreement” (BPA) with SSOE. A BPA can be useful in the event that you do not know the precise amount or types of services that you would like to purchase. You can use the BPA as an ordering device that can be used by your offices nationwide, allowing them to place orders directly.

**Direct relationship** with SSOE.

- GSA will not get involved in your selection process.
- Your agency will not have to transfer funds to GSA and will not have to set up an interagency agreement.
- SSOE will deliver services and invoices directly to your agency. GSA will not inject itself into your client/contractor relationship.

# SUMMARY OF SERVICES

Under GSA Consolidated Schedule contract, SSOE offers support services included in two GSA Schedules — Energy Management, Water Conservation, and Support Services; and Professional Engineering Services — for all Federal Government agencies.

## **Facilities Maintenance & Management Consulting** (including Smart Building Consulting)

SSOE's contract includes SIN 811-006 of the Facilities Maintenance & Management Schedule and SIN C811-006 of the Consolidated Schedule. Agencies can order services from SSOE under either SIN/Schedule.

Services include, but are not limited to, the development, planning, facilitation, coordination, documentation, program planning, audits, inspections, evaluations, studies, analyses (including cost), scenarios, reports, policy and regulation development assistance for initiatives in areas of facilities solutions, including Smart Building consulting.

## **Concept Development and Requirements Analysis**

SSOE's contract includes SIN 871-2 of the Professional Engineering Services Schedule and SIN C871-2 of the Consolidated Schedule. Agencies can order services from SSOE under either SIN/Schedule.

Services include, but are not limited to, abstract or concept studies and analysis, requirements definition, preliminary planning, evaluation of alternative technical approaches and associated costs for the development of enhancement of high level general performance specification of a system, project, mission, or activity. This includes requirements analysis, cost / cost performance, trade-off analysis, feasibility analysis, regulatory compliance support, technology / system conceptual designs, training, and consulting.

## **Building Commissioning Services**

SSOE's contract includes SIN 871-206 of the Facilities Maintenance & Management Schedule and SIN C871-206 of the Consolidated Schedule. Agencies can order services from SSOE under either SIN/Schedule.

Services include, but are not limited to, comprehensive building commissioning services on new construction, major modernization projects, and existing energy consuming buildings to ensure systems are designed and built to operate as efficiently as possible. This includes re-commissioning and retro-commissioning services. Energy efficient buildings certification programs such as LEED may be included.

## **Energy Audit Services**

SSOE's contract includes SIN 871-207 of the Facilities Maintenance & Management Schedule and SIN C871-207 of the Consolidated Schedule. Agencies can order services from SSOE under either SIN/Schedule.

Services include, but are not limited to, developing, executing, and reporting on audit plans and/or perform energy and water audit services. Energy audits may range from cursory to comprehensive. Examples of services include data collection; data analysis; benchmarking with tools such as Energy Star; written recommendations of suggested upgrades of electrical and mechanical infrastructure, including their impact on energy consumption and pollution; and recommendations for alternative energy sources. Energy efficient buildings certification programs such as LEED may also be included.

## **871-210, Water Conservation Services**

SSOE's contract includes SIN 871-210 of the Facilities Maintenance & Management Schedule and SIN C871-210 of the Consolidated Schedule. Agencies can order services from SSOE under either SIN / Schedule.

Services and consulting related to the reduction of water usage, recycling of water for multiple purposes, retention of water, improvement of water quality, and water flow. These services can include, but are not limited to, facility water audits, water balance, and water system analysis.

Note: No SINs under any GSA Schedule contract include Architect / Engineering services as defined by the Brooks Act and Part 2 of the Federal Acquisitions Regulation (FAR), nor design or construction services defined in Parts 2 and 36

# LABOR CATEGORIES

## **Data / Fire / Security (D/F/S) Designer 3:**

Performs a variety of routine design assignments, with increasing responsibility, under the direction of a project engineer/architect or department manager. Works from both own designs and designs of others, compiles data, performs design computations, makes quantity take-offs, and assists in preparation of cost estimates. Develops project details, prepares selections and adapts to alternatives. May direct the drafting effort, within own discipline and coordinate work effort with other disciplines. May research equipment selection or materials and provide information to project engineer/architect for specifications. Minimum qualifications: High school diploma. Must have five (5) years of experience with SSOE as a Designer, including substantial experience in Data/Fire/Security projects.

## **Data / Fire / Security (D/F/S) Designer 4:**

Applies standard design techniques and procedures exercising judgment in making minor adaptations and modifications to design concepts. Coordinates and directs the work effort of designers on the same project with some responsibility for checking portions of the completed drawings. Prepares addendums and bulletins. Develops an understanding for other discipline's needs and requirements and relates them to own discipline and total project scope. Researches design options and documents findings. Checks design calculations and drawings. Specifications development and assistance in preparation of design and construction cost estimates. Minimum qualifications: High school diploma. Must have eight (8) years of experience with SSOE as a Designer, including substantial experience in Data/Fire/Security projects or ten (10) years of related designer experience with former employer(s).

## **Data / Fire / Security (D/F/S) Engineer 3:**

Evaluates, selects, and applies standard engineering methods and techniques on work of small projects or on portions of larger projects. Consults with supervisor on specific assignment objectives, complex features, and assistance in deriving possible solutions to unusual problems. Exercises limited judgment in making adaptations or modifications to design concepts. May supervise, coordinate, and direct the work effort of designers on the same project with some responsibility for checking his/her portion of the completed drawings. Specifications development and assistance in preparation of cost estimates. Minimum qualifications: Bachelor's Degree in Engineering that qualifies for licensure in the state of practice. Two (2) or more years of experience with SSOE as an Engineer 1, and/or Engineer 2, including substantial experience in data/fire/security (D/F/S) projects or three (3) or more years of related experience with former employer(s) can substitute for two (2) years of experience with SSOE.

## **Data / Fire / Security (D/F/S) Manager:**

Coaches, directs, coordinates, facilitates and supervises section personnel. Ensures the technical competency and quality of work performed by staff. Verifies that the Discipline Captain has defined the Quality, Budget and Schedule (QBS) requirements for each project and monitors progress to ensure the QBS key measures are met. Reviews, modifies, and approves discipline work plan for each project. Reviews and approves Discipline Captain's project change orders prior to submitting to Project Manager. Prepares and monitors project work schedules and projected workload schedules for department. Provides staffing and resources such that the Discipline Captain can meet project requirements. Minimum qualifications: Bachelor's Degree in engineering that qualifies for licensure in the state of practice. Eight (8) years of experience in data/fire/security (D/F/S) projects or related experience.



# LABOR CATEGORIES

## **Sustainability Architect 1:**

Works under the direction of a Project Architect or Department Manager. Receives specific and detailed instruction as to required tasks and results. Performs elementary architectural assignments and generally works from designs of others, compiles data, performs simple design studies and evaluations, estimates quantity take-offs, and assists in preparation of cost estimates. Minimum qualifications: Bachelor or Master of Architecture degree. Must be on track to earn LEED AP accreditation. Must have six months of experience on projects related to energy efficiency or water conservation. Exceptions may be based upon equivalencies.

## **Sustainability Architect 2:**

Performs routine architectural assignments under the direction of a Project Architect or Department Manager. Works from both own designs and designs of others, compiles data, performs design studies and evaluations, estimates quantity take-offs, and assists with code analysis and in preparation of cost estimates. Prepares architectural plans and details, consults with project manufacturers, evaluates materials, and may observe projects in the field. Performs specific and limited portions of a larger project assignment under some direction and guidance. Minimum qualifications: Bachelor or Master of Architecture degree. Must be on track to earn LEED AP accreditation. Must have one year with SSOE as a Sustainability Architect 1, with experience in energy efficiency or water conservation projects, or two years of related experience with former employer(s). Other exceptions may be based upon equivalencies.

## **Sustainability Architect 4:**

Plans and conducts work requiring judgment in the independent evaluation and selection of building materials, building systems, and project design methods. Devises new approaches to problems encountered and develops substantial adaptations and modifications to standard architectural techniques and procedures. Solicits the approval of Department Manager and Project Architect for proposed design solutions. Performs specific phases of work on major projects, or total architectural responsibility on projects of smaller or moderate scope. Minimum qualifications: Bachelor or Master of Architecture degree. Must be on track to earn LEED AP accreditation. Must have two years with SSOE as a Sustainability Architect 3, with experience in energy efficiency or water conservation projects, or five years of related experience with former employer(s). Other exceptions may be based upon equivalencies.

## **Sustainability Architect 5:**

Makes independent decisions on architectural problems, practices, and methods. In the case of a licensed staff member, acting as a Lead Project Architect, this includes, stamping / sealing of one's drawings / documents. Plans, develops, and coordinates, a medium to large architectural project, or a number of smaller complex projects with overall responsibility for construction estimate, budget adherence, quality control, and inter-discipline coordination. Responsible for solid, finished plans and specifications and final acceptance or rejection of major items involving materials, equipment, manufacturer's quality, and field construction results. Minimum qualifications: Bachelor or Master of Architecture degree. Must be on track to earn LEED AP accreditation. Must have two years with SSOE as a Sustainability Architect 4, with experience in energy efficiency or water conservation projects, or eight years of related experience with former employer(s). Other exceptions may be based upon equivalencies.

## **Assistant Project Manager (Sustainability Architect):**

Assists Senior Project Manager and/or Project Manager with day to day project tasks, staffing to fee, work plans, schedules, budgets, etc. Assists in preparing project plans, budgets, control procedures, etc. Manages one to two discipline "small" projects (under the supervision of a Project Manager or Senior Project Manager). Assists in coordinating meetings and establishes all paper flow and document control with client, contractors, regulatory agencies and others involved. Minimum qualifications: Bachelor of Architecture degree or an Associate degree in the architectural field. Must be on track to earn LEED AP accreditation. Must have one year with SSOE as a Sustainability Architect 1, with experience in energy efficiency or water conservation projects, or three years of related experience.

# LABOR CATEGORIES

## **Business Leader (Sustainability):**

Coaches, directs, coordinates, facilitates and supervises department/project personnel. Ensures the technical competency and quality of work performed on each project. Develops, organizes and implements departmental/project standards, recordkeeping, and improvements. Verifies that project managers have defined the Quality, Budget, and Schedule (QBS) requirements for each project and monitors progress to ensure the QBS key measures are met. Generates, reviews, and approves discipline/project work plan for each project. Minimum qualifications: Bachelor or Master degree in Architecture or Engineering. Must be on track to earn LEED AP accreditation. Must have eight years related experience, or 10 years of direct experience, with substantial experience in energy efficiency or water conservation projects.

## **Department Manager (Technical/Sustainability):**

Coaches, directs, coordinates, facilitates and supervises Section Manager(s) and/or department staff. Ensures the technical competency and quality of work performed by staff. Develops, organizes, and implements discipline and departmental standards, recordkeeping, and improvements. Verifies that the Discipline Captain has defined discipline work plans for each project and monitors progress to ensure the QBS key measures are met. Reviews and approves Discipline Captain's project change orders prior to submitting to Project Manager. Prepares and monitors project work schedules and projected workload schedules for department. Provides staffing, current tool, and technical reference materials such that the Discipline Captain can meet project requirements. Minimum qualifications: Bachelor or Master degree in Architecture or Engineering. Must be on track to earn LEED AP accreditation. Must have eight years related experience, or 10 years of direct experience, with substantial experience in energy efficiency or water conservation projects.

## **Sustainability Designer 3:**

Performs a variety of routine design assignments, with increasing responsibility, under the direction of a Project Engineer/Architect or Department Manager. Works from both own designs and designs of others, compiles data, performs design computations, makes quantity take-offs, and assists in preparation of cost estimates. Develops project details, prepares selections and adapts to alternatives. May direct the drafting effort, within own discipline and coordinate work effort with other disciplines. May research equipment selection or materials and provide information to Project Engineer/Architect for specifications. Minimum qualifications: High school diploma. Must have five years with SSOE as a Designer, with experience in energy efficiency or water conservation projects, or seven years of related experience with former employer(s).

## **Sustainability Designer 5 (Engineer):**

Interprets, organizes, executes, and coordinates medium assignments with the overall responsibility for budget adherence, quality control, and inter-discipline coordination. Makes decisions independently on design problems, practices and methods, but may receive input on unusual or complex problems from the Department Manager or Project Engineer/Architect for proposed design solutions. Completes work on major engineering/architectural projects or total design work on projects of smaller or moderate scope. Serves as a job captain on single discipline projects and may serve as a job captain on multi-discipline projects. May assign and review work of project design team. May prepare total design and construction cost estimates. Minimum qualifications: High school diploma. Must have 15 years with SSOE as a Designer, with experience in energy efficiency or water conservation projects, or 19 years of related experience with former employer(s).

## **Sustainability Engineer 2:**

Performs a variety of routine engineering assignments under the direction of a supervisor. Consults with supervisor to screen assignments for unusual or difficult problems and selects appropriate methods and techniques to apply. Receives close supervision on new aspects of assignment but has some freedom to exercise judgment in making engineering decisions. Performs routine calculations and design work on CADD. Minimum qualifications: Bachelor degree in Engineering. Must be on track to earn LEED AP accreditation. Must have one year with SSOE as a Sustainability Engineer 1, with experience in energy efficiency or water conservation projects, or two years of related experience with former employer(s). Other exceptions may be based upon equivalencies.

# LABOR CATEGORIES

## **Sustainability Engineer 5:**

Makes decisions independently on engineering problems, practices, and methods and may create and refine unique design solutions. Plans, coordinates, and directs a medium to large engineering project or a number of smaller complex projects with overall responsibility for budget adherence, schedule adherence, quality control, and inter-discipline coordination. Responsible for acceptance or rejection of major items involving materials, equipment, manufacturer's quality, and field construction. May supervise, coordinate, and review the work of a team of engineers and designers working on the same assigned project. Defines project scope of work and organizes into manageable tasks. Meets with client to define project scope, present project progress, and assure client satisfaction. Minimum qualifications: Bachelor degree in Engineering. Must be on track to earn LEED AP accreditation. If a registered engineer, must have two years with SSOE as a Sustainability Engineer 4, with experience in energy efficiency or water conservation projects, or eight years of related experience with former employer(s). If not registered, five years with SSOE as a Sustainability Engineer 4, or 11 years of related experience with former employer(s). Other exceptions may be based upon equivalencies.

## **Sustainability Engineer 6:**

Has full technical responsibility for interpreting, organizing, executing, and coordinating large engineering assignments with overall responsibility for budget adherence, schedule adherence, quality control, and inter-discipline coordination. Maintains liaison with individuals within and outside the firm with responsibility for acting independently on technical matters pertaining to the chosen field. May plan, organize, supervise, and review the work of a team of engineers and designers working on the same assigned project. Meets regularly with client to define project scope, present project progress, and assure client satisfaction. Accepts or rejects major items involving materials, equipment, manufacturer's quality, and field construction. Minimum qualifications: Bachelor degree in Engineering. Must be a registered Professional Engineer and on track to earn LEED AP accreditation. Must have two years with SSOE as a Sustainability Engineer 5, with experience in energy efficiency or water conservation projects, or 12 years of related experience with former employer(s).

## **Sustainability Interior Designer 2:**

Helps prepare preliminary design layouts and develop design concepts for review and approval by the Job Captain. Assists in preparation of technical specifications for furniture, fixtures, and equipment and prepares FFE schedules and keyed plan. Meets with product vendors to qualify material specifications and update catalogs. Prepares finish schedules and color schedules. Prepares sketches and assists in preparation of specifications for built-ins, custom casework, and furniture to suit design requirements. Researches cost estimate data. Performs space planning tasks with assistance from job captain. Minimum qualifications: Bachelor or Master degree in Architecture or Interior Design. Must be on track to earn LEED AP accreditation. Must have two years with SSOE as a Sustainability Interior Designer 1, with experience in energy efficiency or water conservation projects, or three years of related experience with former employer(s).

## **Sustainability Landscape Architect 5:**

Makes independent decisions on landscape architectural problems, practices, and methods. Plans, develops, coordinates, and directs a medium to large architectural project or a number of smaller complex projects with overall responsibility for construction estimate, budget adherence, quality control, and inter-discipline coordination. Responsible for solid, finished plans and specifications and final acceptance or rejection of major items involving materials, equipment, manufacturer's quality, and field construction results. Minimum qualifications: Bachelor or Master degree in Architecture. Must be a licensed architect and on track to earn LEED AP accreditation. Must have two years with SSOE as a Sustainability Landscape Architect 4, with experience in energy efficiency or water conservation projects, or eight years of related experience with former employer(s). Other exceptions may be based upon equivalencies.

# LABOR CATEGORIES

## **Project Manager (Sustainability Architect or Sustainability Engineer):**

Coordinates single or multi-discipline projects of small to medium size. Establishes project scope of work in coordination with Discipline Captains and Department Managers including: design concepts/design direction and determining discipline type and amount of tasks to be performed. Directly accountable for adherence to timetable and financial success of the project. Prepares the plan, establishes control procedures, monitors progress, and takes corrective action as may be required. Prepares project budget and work schedule to serve as a "measuring stick" of progress. Interfaces with political subdivision inspection and regulatory agencies. Communicates client requirements to each discipline. Coordinates meetings and establishes all paper flow and document control with client, contractors, regulatory agencies and others involved. Monitors progress of project, reviews work accomplished and monitors construction budget costs. Minimum qualifications: Bachelor degree in Architecture or Engineering or any equivalent combination of experience and training. Must be on track to earn LEED AP accreditation. Must have four years with SSOE as a Discipline Lead or Assistant Project Manager, with experience in energy efficiency or water conservation projects, or eight years of related experience with former employer(s).

## **Senior Sustainability Interior Designer:**

Checks complex layouts or specifications on projects, coordinating with other disciplines. Serves as project designer in planning, creating design concepts, and coordinating documentation. Completes or oversees the completion of all phases of the design process including programming, schematic design, design development, construction documents, and construction administration. Works independently on design projects and often directs the design/drafting effort within own discipline and supervises coordination with other disciplines. Provides ongoing assistance, checking, and leadership to other designers. Minimum qualifications: Bachelor or Master degree in Architecture or Interior Design. Must be on track to earn LEED AP accreditation. Must have two years with SSOE as a Sustainability Interior Designer 4, with experience in energy efficiency or water conservation projects, or 10 years of related experience with former employer(s).

## **Senior Project Manager (Sustainability Engineer):**

Coordinates major, multi-discipline projects, overseeing all discipline job captains assigned to project. Directly accountable for adherence to timetable and financial success of assigned project. Responsible for preparation of fee proposal and contract negotiations with client with input from PIC. Establishes project scope of work in coordination with Discipline Captains and Department Managers including: design concepts/design direction and determining discipline type and amount of tasks to be performed. Prepares the plan, establishes control procedures, monitors progress, and takes corrective action as may be required. Prepares project budget and work schedule to serve as a "measuring stick" of progress. Interfaces with political subdivision inspection and regulatory agencies. Communicates client requirements to each discipline. Coordinates meetings and establishes all paper flow and document control with client, contractors, regulatory agencies and others involved. Monitors progress of project, reviews work accomplished, and monitors construction budget costs. Minimum qualifications: Bachelor degree in Engineering or any equivalent combination of experience and training. Must be on track to earn LEED AP accreditation. Must have five years with SSOE as a Project Manager, with experience in energy efficiency or water conservation projects, or 10 years of related experience with former employer(s).

# CUSTOMER INFORMATION



- 1a. Awarded Special Item Numbers (SINs):  
811-006 & C811-006, Facilities Maintenance & Management Consulting (including Smart Building Consulting Services)  
871-2 & C871-2, Concept Development and Requirements Analysis  
871-206 & C871-206, Building Commissioning Services  
871-207 & C871-207, Energy Audit Services  
871-210 & C871-210, Water Conservation
- 1b. Hourly Rates: See Price List
- 1c. Labor Category Descriptions: See Labor Categories
2. Maximum Order: There is no limit on the size of any task order issued under a GSA Schedule contract. If the best value selection places your order over \$1 million per task order, you have an opportunity to seek a better Schedule contract price. SSOE may: (1) offer a new price for this requirement; (2) offer a lower price; or (3) decline the order. A task order that exceeds \$1 million can be placed under the contract in accordance with FAR 8.404.
3. Minimum Order: \$100
4. Geographic Coverage: domestic
5. Points of Production: SSOE Group
6. Discount from List Prices or Statement of Net Price: all prices listed are net
7. Quantity Discounts: see Price List
8. Prompt Payment Terms: net 30 days
9. Government Purchase Cards: accepted
10. Foreign Items: none
- 11a. Time of Delivery: specified in task orders
- 11b. Expedited Delivery: contact SSOE
- 11c. Overnight and 2-day Delivery: contact SSOE

# CUSTOMER INFORMATION

- 11d. Urgent Requirements: contact SSOE
- 12. F.O.B. point(s): destination
- 13. Ordering Address and Procedures: to place an order, please contact SSOE.  
Mail: SSOE Group  
1001 Madison Avenue  
Toledo, OH 43604  
Phone: 419.255.3830  
Fax: 419.255.6101  
Email: mduffy@ssoe.com
- 14. Payment address: mailing address listed above
- 15. Warranty Provision: per SSOE Standard Commercial Warranty
- 16. Export Packing Charges: not applicable
- 17. Terms and Conditions of Government Purchase Card Acceptance: contact SSOE
- 18. Data Universal Number System (DUNS) Number: 05-162-9301
- 19. Notification Regarding Registration in System for Award Management (SAM), which replaced CCR: registered

# CONTACT US

## **Mike Duffey, PE**

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